

Fishers Island Ferry District
MINUTES
Board of Commissioners

June 8, 2026
General Meeting at 4:00pm
Fishers Island Community Center and Zoom

Chair Burnham called a meeting of the Board of Commissioners of the Fishers Island Ferry District (the “Ferry District”) to order on June 8, 2026, at 4:00 pm at the Fishers Island Community Center and via Zoom.

Commissioners Heather Burnham, Tom Cashel, David Congdon, Jim Reid, and Dianna Shillo were present at the Community Center, as were Geb Cook, Dave McCall, and Jessica NeJame. Jon Haney was present via Zoom.

Chair Burnham established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

General Meeting Agenda:

1. Call to Order
2. Pledge of Allegiance
3. Public Comment/Correspondence: None
4. Marine Update
5. Warrant \$54,754.09
6. HR new hire
7. Dock Repair
8. Wind cone
9. Fence NL
10. Fuel surcharge update
11. Other: Koitz rental, Atkin Pod, Feral cats
12. Executive: Legal
13. Next scheduled meetings – June 22, 2026, 4pm Monday
14. Adjourn

Public Comment:

There were no public comments or correspondence.

Commissioner Burnham brought up the issue of freight getting bumped for purposes of getting vehicles in standby on. Commissioner Burnham brought up that some packages, like medicine, are time sensitive. Part of this issue is UPS and FedEx showing up late.

Marine Update:

There are spaces for freight, but if it comes late and the open deck is already being loaded, that is tricky. There is pretty much a policy in place.

This first week of June, because of the wedding, we were up 859 passengers, 118 vehicles, and 56 more commercial. The crew enjoyed it.

The Coast Guard crew came and inspected both boats. Both passed and are good.

Summer schedule starts this Thursday, June 11.

All the commercial charges between the two weddings came to around \$22,000, excluding the charter.

For St. John's stained-glass charter, it only cost \$200 instead of \$1,700 because we were able to sell space on the charter.

Warrant

RESOLUTION 2026 –062

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated June 8, 2026, in the amount of \$54,754.09.

Moved by: Commissioner Cashel

Seconded by: Commissioner Reid

Ayes: Commissioners Burnham, Cashel, Congdon, Reid and Shillo

Nays:

HR New Hire

RESOLUTION 2026-063

WHEREAS the Ferry District requires additional Cashiers (FIFD);

Therefore it is RESOLVED to appoint, with effect June 17, 2026, Madeline Parent as a part-time Cashier (FIFD) at a rate of \$18.00 per hour.

It is further RESOLVED to temporarily appoint with effect June 17, 2026 Ms. Parent from part-time to full-time summer seasonal status. On September 21, 2026, Ms. Parent will terminate her summer seasonal position and on September 22, 2026 be re-appointed to part-time Cashier (FIFD).

All rates referenced for the above titles will remain the same.

Moved by: Commissioner Cashel

Seconded by: Commissioner Reid

Ayes: Commissioners Burnham, Cashel, Congdon, Reid and Shillo

Nays:

Emergency Dock Repair

RESOLUTION 2026- 064

WHEREAS, 2026 winter weather severally affected our dock and ramp infrastructure on Fishers Island; and

WHEREAS a structural engineer made recommendations that included limited use of the ramp to certain wind and sea conditions; and our floating dock structure broke away from piling supports.

WHEREAS, District Management determined that the repair was beyond the scope of District personnel; and

WHEREAS the uninterrupted operation of the M/V Race Point, Munnatawket and Northstar, required that the repair constituted an emergency situation; and

WHEREAS, Management was able to obtain the services of Gwenmore Marine, Inc.;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners waives the requirements of the procurement policy for competitive bidding to obtain the services of Gwenmore Marine, Inc.; and be it further

RESOLVED, that Management is authorized and directed to pay the invoices of Gwenmore Marine, Inc., the amount not to exceed \$4,000.00.

Moved by: Commissioner Cashel

Seconded by: Commissioner Reid

Ayes: Commissioners Congdon, Reid, Cashel, Burnham and Shillo

Nays: None

Primary Wind Cone Replacement

RESOLUTION 2026-065

WHEREAS Elizabeth Field Airport requires an upgrade to its Wind Cone; and

WHEREAS proper public notice of the RFP was placed in various publications noting the specifics and contact details; and,

WHEREAS, sealed bids were received and opened by the Town of Southold Town Clerk and tabulated by C&S Engineers; and

WHEREAS, based on the low bid, review of the contractor's familiarity with execution of construction projects on Fishers Island, the award of the Wind Cone Replacement Contract in the amount of \$67,700 to Baseline King Corp.

NOW, THEREFORE, BE IT RESOLVED, that the Fishers Island Ferry District Board of Commissioners approves the bid from Baseline King Corp. and be it further

RESOLVED, that Management is directed to execute the contract and any ancillary documents subject to review by District counsel and to pay all amounts when properly invoiced and approved by Management.

Moved by: Commissioner Reid

Seconded by: Commissioner Congdon

Ayes: Commissioners Cashel, Congdon, Burnham, Reid and Shillo

Nays: None

Legal/ Fence Repair Award

RESOLUTION 2026-066

WHEREAS the Fishers Island Ferry District ("FIFD") has damaged perimeter iron fencing at the 5 Waterfront Park, New London, CT Terminal; and

WHEREAS, the FIFD has sent out an RFP and requested quotes from various contractors related to repair of perimeter ornamental iron fencing; and

WHEREAS, one bid was received and opened on June 5, 2026 by the Island Manager in the presence of James Reid, Commissioner of the FI Ferry District for the repair of perimeter iron fencing, and the winning bid of \$13,403.36 for the work contained a signed non-collusive bid certificate and the contractor is able to complete work in an acceptable time frame for the District.

RESOLVED, that the Board of Commissioners of the FIFD hereby accepts the proposal of Arrow Fence, Inc, for the repair of iron fencing subject to the approval of the Town Attorney.

Moved by: Commissioner Reid

Seconded by: Commissioner Shillo

Ayes: Commissioners Congdon, Shillo, Burnham, Cashel and Reid

Nays: None

Legal

Retain Harris Beach PLLC.

RESOLUTION 2026-067

WHEREAS, the Fishers Island Ferry District requires certain general and specific legal expertise including corporate operations and activities.

RESOLVED, that the Board of Commissioners of the FIFD hereby authorize G. Cook to execute and renew a professional services agreement with the law firm Harris Beach PLLC. to provide the Ferry District with representation in corporate matters.

Moved by: Commissioner Cashel

Seconded by: Commissioner Congdon

Ayes: Commissioners Congdon, Shillo, Burnham, Cashel and Reid

Nays: None

Other:

As of today, we are still over budget on fuel, so the fuel surcharge will remain in place.

Koitz wants to put a container somewhere. He would settle for a 20' instead of a 40' container. There's an area on Race Rock Road that could be cleared to make room. Jimmy Ski estimated \$4,000 to clear it for the larger container and could do that so that it was screened. You need to clean it, clear it, and put down some gravel. Another possibility is the slab down by Schultz, and that wouldn't need any work. The Board is partial to the area near Jimmy's, as it is overgrown and clearing it would be an improvement. Koitz can have the space near Jimmy's but will be responsible for paying to prepare the site. Rent will be calculated using the outdoor square footage formula.

Commissioner Cashel queried if ferry ticket costs are accounting for the administrative requirements of special events like weddings. He suggested an onboarding charge for new vendors.

Someone asked if they could put a Pod behind the ferry building to store their stuff during a move. This would be a short-term rental. Discussion ensued about this being a slippery slope. The garage was floated as an idea, but then we would be responsible for items stored in an area that is not climate controlled.

The town would like to do a trap-neuter-release program for the feral cats and asked about putting some traps on ferry property. The Board would like to hear a formal proposal of what they're asking for and who would manage it.

Commissioner Burnham suggested that more freight help is needed on Saturday to assist with the commercial activity.

Commissioner Cashel brought up the trees on the Airport Road, which Race Rock is going to clean up and the Conservancy will pay for.

The Board discussed having the audit done at the lot level to see the individual impacts.

Executive Session:

At 4:05 pm, the following resolution was proposed:

RESOLVED, that the Commission move into Executive Session for the purpose of discussing legal matters.

Moved by: Commissioner Cashel

Seconded by: Commissioner Congdon

Ayes: Commissioners Burnham, Cashel, Congdon, and Reid

Nays: None

At 4:22 pm, the following resolution was proposed:

RESOLVED, that the Commission exit from Executive Session and resume Public Session.

Moved by: Commissioner Congdon

Seconded by: Commissioner Reid

Ayes: Commissioners Burnham, Cashel, Congdon, and Reid

Nays: None

Next meeting is June 22, 2026, at 4 pm.

Commissioner Congdon moved to adjourn the meeting with Commissioner Cashel seconding.
Meeting adjourned at 5:27 pm.