

Fishers Island Ferry District
MINUTES
Board of Commissioners

April 22, 2025
General Meeting at 4:00pm
Fishers Island Community Center and Zoom

Chair Cashel called a meeting of the Board of Commissioners of the Fishers Island Ferry District (the "Ferry District") to order on April 22, 2025 at 4:02 PM at the Island Community Center and via Zoom.

Commissioners Tom Cashel, Dianna Shillo, David Congdon, and Heather Burnham were present at the Community Center, as were Dave McCall and Jessica NeJame. Jon Haney and Commissioner Jim Reid were present via Zoom. Geb Cook arrived belatedly in-person. No members of the public were present.

Chair Cashel established that a quorum was present. Everyone in attendance pledged allegiance to the flag.

General Meeting Agenda:

1. Call to Order
2. Pledge of Allegiance
3. Public Comment/Correspondence: Coast Guard Museum; IPP thank you; Coastal Path
4. DMV training
5. Hay Harbor request to rent CG House
6. Marine Update: Commercial reservations; referral incentives
7. NY DOL Notice of Violation
8. Millings sign off Race Rock; Do we want South beach or RP road?
9. 1st quarter financial review
10. Warrant: \$48,195.92
11. Budget Modification \$64,828.00
12. Resolutions:
 - a. Revised Audit Expense
 - b. HR New Hire
 - c. HR New Hire
 - d. HR New Hire
 - e. Energy Efficiency agreement
13. Other: Banner for Munnatawket
15. Next scheduled meetings –Monday May 5, 2025, 4:00pm- FICC and Zoom.
16. Adjournment

Public Comment:

The Coast Guard Museum is doing some construction and needs to move the transformer that we share via a right-of-way. They would provide a generator for about a month during construction, then it would revert back to the old transformer which is being relocated. This needs to happen before June. Geb and Jon will have to address the details as it's a New London issue. Wes Pulver is the contact person for this. Jon will follow up to get more information.

Thank you letter from IPP for work that the ferry district did in reconstruction of the ball diamond. We donated telephone polls that Arrow Fence used to create the backstop.

The Peapod rumors are false. Peapod will continue to serve Fishers Island.

DMV training:

The DMV used to come out a couple times a year so you could do what you needed to do, driver's tests and licenses, etc. Now, there is equipment in the community center to do this. The State has approved this, and the Island needs trained employees, which the Town refused. We will look into how much it would cost to get a few Islanders trained and able to do this, in our role as a transportation organization.

Coastal Path:

The agreement that was presented does not need to be signed because there is not a particular sponsor for the whole path – it is a collaborative effort. There's no central organization sponsoring the whole thing who could give us an indemnity. The waste management district was discussing a larger investment, which is not actually needed. They have an agreement that they signed with the Land Trust that will not actually be used. We will agree to participate and may get a gentleman's agreement to participate in signage efforts. Usage of the berm will need to be monitored. If we want to up our liability insurance generally, we should do that.

HHC Request:

Hay Harbor Club would be interested in renting the Coast Guard House. HHC is interested in putting up three people there from May 15 – September 5. The Fishers Island Fire Department also wants to put their paramedic up somewhere. Discussion ensued about the need to establish long-term goals for this property. Options range from a rental for year-round residents to moving the entire house on sub-divided land and reworking the flow of freight. We will get Keith's view on this. We should also work on the slip rentals.

Marine Update:

Boats are looking good. There was a little bit of increased traffic for the holiday weekend, but nothing major. There was a request for an evening charter for the weekend after Labor Day for

a wedding. There has been a lot of commercial traffic with Empire Paving. We are suggesting to Island companies that they book reservations as soon as they can. We haven't been able to accommodate all their requests, so we are encouraging early reservations so that they can get what they need. If reservations are filling up, we will add additional runs. Munnatawket is on every Tuesday to give the Race Point a break. We did some preventative maintenance with the steering of Race Point. We ran more interviews last week and put together the summer staffing schedule. We need maybe one more hire and we'll be in good shape. One person who gave us two referrals asked if we offer a referral incentive. Jon will contact Cross Sound to see what they do.

NY DOL Notice of Violation

There are six violations, all of which we are working through and have a good handle on. We are not expecting any fines. These are the same violations which have previously been discussed.

Millings sign-off Race Rock

Race Rock would like to use the millings from the airstrip. This requires a signed agreement accepting the material and its risk. Since it would be stored on Ferry District property, we need to sign off on this. Geb will find the agreement. We should also use some of this material on our own properties.

1st quarter financial review

Looking good so far. There is interest in taking a deeper look in rental income and expenses. Some things could be defined better. Carol will prepare a PNL on the rental category.

Warrant

RESOLUTION 2025 –028

RESOLVED, that the Board of Commissioners of the Fishers Island Ferry District hereby approves the Warrant dated April 22, 2025 in the amount of \$48,195.92.

Moved by: Commissioner Burnham

Seconded by: Commissioner Congdon

Ayes: Burnham, Cashel, Congdon, and Shillo

Nays: None

Budget Modification

RESOLUTION 2025 –029

RESOLVED that the Board of Commissioners of the Fishers Island Ferry District Hereby amends the

2025 Fishers Island Ferry District budget as follows:

Increase Appropriations:

V7.5990.00	Appropriated Fund Balance	\$ 32,414.00
SM.5031.00	Interfund Transfers	<u>\$ 32,414.00</u>
	Total	\$ 64,828.00

Decrease Appropriations:

V7.9901.9.000.200	Transfer to Operating	\$ 32,414.00
SM.9710.6.000.000	Serial Bond Debt Principal	\$ 15,778.00
SM.9710.7.000.000	Serial Bond Debt Interest	<u>\$ 16,636.00</u>
	Total	\$ 64,828.00

Moved by: Commissioner Shillo

Seconded by: Commissioner Burnham

Ayes: Burnham, Cashel, Congdon, and Shillo

Nays:

2024 Revised Audit Expense

RESOLUTION 2025 - 030

Whereas, a single audit of the 2024 Airport Capital expenditures, related to the FAA Runway Rehabilitation 2023-2024 project is currently required by the Town of Southold to remain in compliance with Federal guidelines (see attached email). EFPR was requested to revise its 2024 engagement letter to include the cost of the single audit in the amount of \$5,000, for fiscal year 2024 only, for a 2024 total cost of \$22,600.

Therefore, it is RESOLVED that the Board of Commissioners of the Fishers Island Ferry District accepts the revised engagement letter from EFPR Group, CPAs, PLLC for the financial audits for the December 31, 2023 fiscal year, the December 31, 2024 fiscal year (\$22,600), which includes the single audit, and the fiscal year December 31, 2025. The District has the option to renew the fiscal years of 2025, 2026 and 2027.

It is further RESOLVED to authorize management to execute all contracts and ancillary documents and pay all reviewed invoices, subject to review by counsel.

Moved by: Shillo

Seconded by: Burnham

Ayes: Burnham, Cashel, Congdon, and Shillo

Nays:

HR New Hire

RESOLUTION 2025-031

WHEREAS the Ferry District requires additional Laborers (FIFD);

Therefore it is RESOLVED to appoint, with effect May 1, 2025, Christopher Moon as a part-time Laborer (FIFD) at a rate of \$17.00 per hour.

It is further RESOLVED to temporarily appoint with effect May 12th, 2025 Mr. Moon from part-time to full-time summer seasonal status. On September 15, 2025, Mr. Moon will terminate his summer seasonal position (FIFD) and return to part-time status.

Moved by: Commissioner Burnham

Seconded by: Commissioner Congdon

Ayes: Burnham, Cashel, Congdon, and Shillo

Nays: None

HR New Hire

RESOLUTION 2025-032

WHEREAS the Ferry District requires additional Deckhands (FIFD);

Therefore it is RESOLVED to appoint, with effect May 1, 2025, Marshall Thibodeau as a part-time Deckhand (FIFD) at a rate of \$17.00 per hour.

It is further RESOLVED to temporarily appoint with effect May 12th, 2025 Mr. Thibodeau from part-time to full-time summer seasonal status. On September 15, 2025, Mr. Thibodeau will terminate his summer seasonal position (FIFD) and return to part-time status.

Moved by: Commissioner Shillo

Seconded by: Commissioner Burnham

Ayes: Burnham, Cashel, Congdon, and Shillo

Nays: None

HR New Hire

RESOLUTION 2025-033

WHEREAS the Ferry District requires additional Deckhands (FIFD);

Therefore it is RESOLVED to appoint, with effect May 1, 2025, Cody Shrewsbury as a part-time Deckhand (FIFD) at a rate of \$17.00 per hour.

It is further RESOLVED to temporarily appoint with effect May 12th, 2025 Mr. Shrewsbury from part-time to full-time summer seasonal status. On September 15, 2025, Mr. Shrewsbury will terminate his summer seasonal position (FIFD) and return to part-time status.

Moved by: Commissioner Burnham

Seconded by: Commissioner Shillo

Ayes: Burnham, Cashel, Congdon, and Shillo

Nays: None

HR Resignation

RESOLUTION 2025-034

WHEREAS Employee # 41786 has resigned from his position as Full-Time Senior Deckhand/Junior Captain (FIFD) effective March 22, 2025; and wishes to remain with FIFD as Part-Time Senior Deckhand/Junior Captain

TRHEREFORE, BE IT RESOLVED that the board of commissioners accepts the resignation of Employee # 41786 – with effect March 22, 2025 from full-time to part-time.

Moved by: Commissioner Burnham

Seconded by: Commissioner Shillo

Ayes: Burnham, Cashel, Congdon, and Shillo

Nays: None

Energy Efficiency

Resolution 2025 – 035

WHEREAS, Energy Lighting and Maintenance (ELM), an independent Eversource Energy approved vendor, has submitted a proposal on 3/19/25 with zero up-front costs for certain energy upgrades at the Fishers Island Ferry Terminal at New London, CT.

THEREFORE it is Resolved, the Fishers Island Ferry Board of Commissioners accepts the proposal by ELM for energy improvements and approve Management to sign the proposal.

Moved by: Commissioner Shillo

Seconded by: Commissioner Burnham

Ayes: Burnham, Cashel, Congdon, Shillo and Reid

Nays: None

Discussion:

We already talked about this, but they asked for a concord. This involves LED replacement lights, switches, sensors, and other energy-efficiency measures. There won't be an up-front charge, but we will be paying \$7,000 off over 60 months.

Executive Session:

There was no executive session.

General Discussion:

We could get a banner for the Munnatawket celebrating almost fifty years of service.

Commissioner Burnham moved to adjourn the meeting with Commissioner Shillo seconding.
Meeting adjourned at 5:28 pm.